

# **FISCAL NOTE**

## **SB 629 - HB 789**

March 6, 2003

**SUMMARY OF BILL:** Provides for the governing body of a municipality to authorize the disposal of any permanent paper record when the record has been photocopied, photostated, filmed, microfilmed, preserved by microphotographic process, or reproduced onto computer or removable computer media. Specifies that records may be disposed of when the retention period prescribed in the municipality's retention schedule has expired. Provides that disposal includes destruction of the record. Specifies that the municipality may adopt reasonable rules relative to the making, filing, storing, exhibiting, copying and disposal of records.

### **ESTIMATED FISCAL IMPACT:**

#### **Local Govt. Expenditures - Net Impact - Not Significant**

Estimate assumes:

- nothing in current law precludes local governments from converting records to film or digital format.
- provisions of bill authorize the destruction of paper records that have been converted to a film or digital format.
- a decrease in expenditures estimated to be not significant from potential savings as a result of no longer having to store paper records that have been converted.
- an increase in local government expenditures estimated to be not significant for the costs associated with destruction of paper records.

### **CERTIFICATION:**

This is to duly certify that the information contained herein is true and correct to the best of my knowledge.



James A. Davenport, Executive Director